## Central Intelligence Agency Washington, D.C. 20505

24 February 1982

Executive Director

NOTE FOR: Jim Glerum

Director of Personnel

FROM:

Executive Assistant/Executive Director

- Organization, Management and Personnel Task Force, has asked for an Agency representative to participate in a session on 9 March at 2:15 p.m., in Room 340 OEOB. John would like you to attend and provide the following requested data:
  - Employees on board
  - Authorized ceiling
  - Projected personnel requirements

for EY-83

- Military/civilian breakdown
- Headquarters/field breakdown
- Adequacy of resources to support reconstituent (security, processing workstoad, training implications, etc.)
- 2. John would like you to use this as an opportunity to candidly get across our needs in the personnel area, particularly recruitment, and enlist the Board's support.

Attachments:

List of Task Force Members Biographic Sketches

25X1

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